

Advertisement –Position Vacancy Market Delivery Lead



October 2024

As our Market Delivery Lead, you will play a key role in the ongoing development and delivery of Foodbank Victoria's mobile food programs and the scheduling and delivery of offsite community food programs including our Farms to Families and mobile supermarket events.

If you have impressive stakeholder engagement skills and enjoy building relationships and making the community feel welcomed, then we would love to hear from you.

Why Foodbank:

We've been putting meals on the table for vulnerable Victorians since 1930. Meeting them where they are, on their terms, with solutions they need. Not only do we provide food to over 500 charities so they can feed their communities, but our direct distribution of free food is growing at a fast rate. From our 18-metre supermarket on a bus and Farms to Families fresh food regional markets, to our School Breakfast Club Program which now services over 1,000 Victorian schools, our coverage is expanding.

Why we're right for you

You'll join a passionate and creative team based in Yarraville, Melbourne where the village vibe, art deco dwellings and coffee culture are legendary. Our mission is critical, our vision is bold, and our marketing plans are ambitious. You know that cliché 'no two days are the same'? Ours is more like 'no two hours are the same.'

What you'll do:

- Coordinate the scheduling and delivery of offsite community food programs including Farms to Families, mobile supermarkets and other pop-up events.
- Plan and coordinate event resources, including labour, food, vehicles and equipment.
- Supervise and direct team members and volunteers as required to deliver the program.
- Effectively collaborate across Foodbank departments to manage the schedule and ensure efficient program delivery.
- Develop and manage sustainable relationships with program partner organisations and other external stakeholders.
- Respond promptly to inquiries and issues and work proactively with program partners to solve problems and develop their capacity to implement community food programs effectively.
- Deliver program in line with annual operations plans and budgets for community food programs.
- Provide customer service and hospitality when delivering the markets to the community, ensuring the community feels welcomed.
- Identify opportunities and implement approved changes to continuously improve internal systems and processes for existing program delivery.

Why you're right for us:

- You want to be a part of a brand that's been around for over 90 years, and genuinely share our passion for our vision of healthy food for all.
- Able to live and breathe our values of empowerment, accountability, integrity, respect, diversity and equality.

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- Demonstrated experience in delivering effective public facing programs/ customer service experience.
- Demonstrated people management experience.
- Working With Children and First Aid certified.
- Hold and maintain a current driver's license.
- Ability to travel to regional areas overnight to support events/markets on occasion.
- Ability and willingness to drive in regional Victoria.
- Experienced in the use of Microsoft Office programs, including Word, Excel and PowerPoint.
- Customer service or hospitality preferred background.
- Good written and verbal communication skills.
- Excellent interpersonal skills.
- Well-developed organisational and time management skills.
- Experience in the use of Microsoft programs, and Stock Management programs, currently Pronto.
- Good numerical and analytical skills.

We can offer you:

- Access to salary packaging benefits to increase your take home pay
- Staff satisfaction rates above 80%
- An organisation focused on employee wellbeing
- Supportive team environment that embraces change and innovation

Keen to apply?

- Please review the Position Description on our website in the 'Careers' section at www.foodbankvictoria.org.au and get to know us before you apply.
- Email your application to employment@foodbankvictoria.org.au
- Applications to include an up-to-date resume and cover letter